

## **December 11<sup>th</sup> 2023 South Canoe**

### **Parent Advisory Council meeting minutes**

Attendees: Sandra Major, Corine Gjelij, Trisch Ross, Sheena Lumley (vice president), Meghan Gallagher, Michelle Kalke (secretary), Jessica Offer, Mary Rodriguez (zoom), Ellen Gonella (zoom), Corene Hunter (zoom)

Not present: Shay Wilson (president) Scott MacRitchie (treasurer)

1. Previous minutes MOTION to approve by Sheena Lumley, SECONDED by Corine Gjelij.

#### **REPORTS**

2. Principal report
  - The administration will be meeting tomorrow and finalizing details as well as a date for the Hygge in January
  - Basketball starts up in January
  - Leadership club is organizing a dance for the school, with kids attending at different times according to their grades
  - Report cards go home on Wednesday
  - Sandra will check with Jared to see if he had a quote from someone for the basketball net and she will touch base with the contractor she spoke to about the job
3. Teachers report – no teachers report.
4. Treasurers report – Scott is away, the Treasurers report is attached.

#### **OFFICIAL BUSINESS**

5. Last months minutes were signed, Scott took them to the bank to update the signing authority's for the PAC banking accounts, this is continuing to move forward.

#### **OLD BUSINESS**

6. Motion passed to give each teacher \$150 for their class to be used at their discretion to support their classrooms' learning, MOTION Sheena Lumley, SECOND Corine Gjelij.
7. Teachers Wishlist – the administration will discuss it at their next meeting and prioritize – Tabled.
8. Spirit wear – ASA is a local company who seem committed to helping meet our needs. We plan to have ordering go live Feb 1<sup>st</sup> for school-logo clothing gear with the choice of the phoenix or the forest logo.
9. On November 21<sup>st</sup> Reliable Septic put in the porta-potty rental at Klahani park, the keys are in the office. The invoice should arrive towards the end of December.
10. Awaiting the quotes from the contractor, Ms Major will send a reminder request for this; regarding the installation of an outdoor basketball net.

#### **NEW BUSINESS**

11. Motion to purchase raffle tickets, expense aprox. \$200, Ticket sales to go live December 18<sup>th</sup>, draw date January 30<sup>th</sup>. Proceeds to support outdoor sports equipment. MOTION to purchase by Sheena Lumley, SECOND Corine Gjelij.

12. Motion to reimburse Michelle Kalke for the raffle license application fee of \$10, MOTION Sheena Lumley, SECOND Corine Gjelaj.
13. Motion to establish a PAC executive discretionary fund of \$200, MOTION Trisch Ross, SECOND Mary Rodriguez.
14. Discussion around adults in the washrooms. Parents would like to see a policy that parents may not use the students bathrooms. Parents requested that Sandra send parents an email to this effect.
15. Discussion around the new bathroom renovations. Sandra provided a sketch of what the new bathroom would like, 5 private toilet stalls, sinks and an open doorway into the bathroom space. The 2 solo bathrooms in the school will remain. Sandra will send an email out to families letting them know the details of the new bathroom.
16. The slide – one of the biggest problems comes from children digging underneath it. When operations was here in the fall and toured with Ms Major it was suggested that the parents reinforce the slide annually by shoveling and compacting dirt. Parent suggestions included knocking down the slide and adding safety netting as well as reinforcement suggestions. – Tabled.

#### OTHER

17. Bobby Smith has delivered 2 picnic tables. PAC will check in with him in January to check in on the other tables and the bulletin board. We don't know the size and mounting details so when the board does arrive we will likely have to speak with operations before mounting or affixing it.
18. Parents are looking for clarification on the minimum standards they can expect for time students spend outdoors, whether it be in a lesson learning capacity or otherwise. Most parents were advised of such standards when they joined the school's program, Ms Major has yet to see this document, Michelle will look for it to forward on to her. – Tabled.
19. Special THANK YOU to the parents who stayed outside to watch the kiddos while the rest of us enjoyed the warmth and got the meeting done!
20. Next meeting January 15<sup>th</sup> 2024 3pm in person at the school and available by zoom.