

Monday October 6, 2025

October PAC Meeting Minutes

Start Time: 15:02

Attendees: Alexis F (President), Tyler O (Vice President), Melissa P (Treasurer), Kelsie M (Secretary), Shay W, Carmen G, Jessica S.

Online: Stephanie, Olivia, Michelle.

Teacher(s): Sandra M.

Guest: Selina M.

Tyler Offer motions to approve September 2025 minutes. Shay Wilson seconds.

Principal's Report (See attached).

Additional Discussion:

- *Outdoor projector in school technology budget- will move ahead with ordering for outdoor presentations. Microphone and speaker will also be ordered.*
- *CEAs for school total is 5, between 7 divisions, tricky with Thursday being offsite for most divisions.*
- *SCES will follow district guidelines for halloween costumes.*

Discussion about leaving Pumpkin walk as usual, or changing to circle in field, to then use after for school dance boundaries. Plan to leave as walk through forest.

- *Kelsie asked how CEA to student ratio determined? Seems like more help is needed. Discussion about parents supporting kids who need more 1:1 support.*

Sandra noting parents can't be made to attend school/field trips to support their child.

Tyler wondering if this is a current issue that PAC needs to be addressing?

- *Parents concerned with lack of CEA's that limit entire class, aware of inclusivity, but also ensuring activity opportunities for entire class. Discussion tabled- if specific issues are coming up to revisit.*

Treasurer's Report (See attached).

Additional Discussion:

Jessica asks if each class gets a clear budget

Sandra each division gets allotment.

Lexi- adds that PAC budget plan t aligns with school goals and supporting more outdoor excursions for classes.

Sandra- Transportation has strict guidelines for bussing. Not all divisions use allotment, but they should plan to use all school budget funds then ask PAC for funds.

Melissa reminds PAC that if money is not spent on projected bussing then it stays in account.

Melissa motions to approve the presented budget. Lexi seconds the motion. All in favour. Budget passed.

Melissa motions to remove Shay Wilson, Sheona Lumley, and Kendra Andreeson from singing rights for SCES, and add signing rights for Alexis Fleming and Tyler Offer.

Shay seconds the motion.
All in favour, vote passed.

Teacher's Report

None, no teacher

New Business

1. School Photography

Sandra provides Mountain West Photography update

- No set up fee/overhead as school >120 students.
- Will also provide myED photo, photo student directory for administration, and free group class photo.
- Parents pay directly to company.
- Tentatively booked for October 22 with retakes November 4.

Selena Metcalfe Photography (previous school photographer) is also offering to provided school photos with two options.

Option 1:
See attached

Option 2:
See attached

Additional Discussion:

- Some parent may have already paid for photos this year so collecting back option 1 may be challenging.
- Corene mentions photo form could include a donation option.
- School did not budget any money for overhead/set up for photographer.
- Option 1 has heavy cost to PAC if people don't buy photos themselves.
- Jessica Steel makes a commitment to donate \$50 per house sale for the 2025/2026 school year to PAC to support the cost of school photos overhead with Selena, Additionally she pledged 50% of her commission for the first house purchased this year by a family within SCES, closing date by June 25, 2026 to the PAC.

Vote on school photo options:
Mountain West Option- 4 votes.
Selena Metcalfe Photography Option 1- 1 vote
Selena Metcalfe option 2 -3 votes.

Vote passed in favour Mountain West Photography.

2. Basket Raffle

We need date for Winter concert for gaming license.
Sandra to follow up.

Tabled Items

1. Bottle Drive
2. Options about PAC meeting times

Next Meeting

TBD

Meeting adjourned: 4:21PM



Principal's Report – South Canoe

October - 2025

- Lots of great outdoor learning this fall so far. Classes are getting offsite and outside through trips and regular learning blocks.
- Staff has requested a new outdoor projector for outdoor assemblies (Terry Fox, Grade 8 Leaving Ceremony...etc) and we will use our school's dedicated technology budget. Should be about \$1000 according to the district's tech department.
- Ceren's annual campout on school property went really well.
- Ethan and I took the grade 7/8 class up to the abandoned mine on Mt. Ida...really cool.
- Elke & Ethan's classes took a bus to the Kamloops Residential School on Oct. 2 as part of our school's Orange Shirt Day experiences.
- Mrs. Danyluk & Mrs. Coady's classes have been doing Forest Friday offsites up at the trails/Klahani.
- Liz's class is heading to the Foreshore this Thursday.
- Halloween this year will look like...
 - 1) Halloween Dance & Pumpkin Walk on Thurs Oct. 30
 - 2) Costumes at school with whole school costume parade at 8:30am (and class-based activities throughout the day)



Mountain West
 - admin file (MyEd)
 - student directory
 - complimentary staff photo
 - class group prints (1 per student)
 Oct. 22
 Nov. 4

South Canoe PAC Proposed 25/26 Budget

Income	<u>Budget</u>
Bizarre Bazaar	350.00
Basket Raffle	2,500.00
Spring Fling	3,500.00
Co-op	400.00
Gaming Grant	3,000.00
School District	140.00
Interest	10.00
Bottle Drive	300.00
Purdy's	<u>2,000.00</u>
	12,200.00

Expenses	
Teacher Supports	1,400.00
Misc expenses	150.00
Bizarre Bazaar	50.00
Basket Raffle	300.00
Signs/Printing	100.00
Bussing	1,200.00
Spring Fling	1,500.00
Porta Potty	900.00
Shelter	<u>1,000.00</u>
	6,600.00

Net Profit/Loss	5,600.00
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Presented October 6th 2025

School Photography Notes - South Canoe Elementary

Option 1 -

- Every student is photographed.
- The number of images/poses per student would be negotiated ahead of time
 - *Most schools opt for a single pose. Some allow the option for families to pay for an add-on if they want more poses.*
- Sitting fee rates will start at \$20 per student for a single pose, with large discounts for a multi-pose package.
- Digital image files are edited and loaded into an online gallery.
- Families and school staff can visit the gallery and download their image without any additional purchases required.
- Additional print purchases will be available for those families who wish to have professional prints.
- Prints can also be made independently by the families and school using the digital images.
- The school and district have access to images for student files, class work, slideshows, etc.
 - *A secondary folder of small MyEd files would be created*
- Families pay the school or PAC to cover the costs
- If coordinated by the PAC, this can potentially be used as a fundraiser with families donating extra to the PAC and receiving tax receipts.
 - *Someone in-tune with non-profit regulations would need to look into the details of this.*
- Photographer bills the PAC/school directly
 - *The ease of this set-up is the reason that the discounted group rate is offered. It saves a lot of time on my end when every student is receiving the same thing and when I have one person paying the bill.*
- No fee for individual staff photos.
 - *Not every school wants individual staff photos, but this is something that we have done for South Canoe in the past.*
- No set up fee for photo day or one retakes day. Additional retakes days will incur a fee.
- No set up fee for Group photos taken on the individual photo days.
 - *This means doing the group photos in the fall instead of in the spring.*
- Separate group photo days will incur a fee.

Positives: Inclusive. Every student/family has easy access to photos. The school has access to photos of each student for MyEd and class projects. Outdoor photos for the outdoor school are still an option.

Negatives: Organization required by the school or PAC to collect fees from families. As with school fees now, some families will not be able to pay.

Option 2

- Only students who have pre-purchased digital packages are photographed.
- Rates will be higher than offered for the full-school option.
 - *\$26 for a single pose, as opposed to \$20 when purchasing as a group.*
- Purchased digital image files are edited and loaded into an online gallery for downloading.
- Families can purchase additional prints if they like.
- Prints can also be made independently by the families using the digital images.
- Purchases run directly through the photographer as they have in the past.
- A set up fee of \$250 will be billed to the school or PAC, which will cover photo day plus one retakes day. Additional retakes days will incur a fee.
- No additional set up fee for Group photos taken on individual photo days.
- Separate group photo days will incur a fee.
- Individual staff photos will incur a fee. *OmY Ed.*

Positives: Only those who want photos are included, reducing student time being used unnecessarily. Minimal work for school staff.

Negatives: Not inclusive. Exclusionary of those who can't afford photos or who forget to pre-order. More expensive for families. Set up fee for the school. School does not have access to images of students for MyEd or class use.

Group photos will still include all students and will be delivered to the school in a digital format.

Some additional notes:

The full school photo print is covered by me, and then the school decides how they would like to have it framed. The cost of framing is covered by the school.

Last year, the cost of professional framing for other schools was around \$350. (The cost may increase a bit this year.) The school benefits from the discount that the framer extends to my clients, and I do not collect any commission or fee on this. The school could also buy a frame from a retail location or have a school parent or class do the framing.

*All noted prices are pre-tax.

Important notes about Option 2, as observed at other schools:

- Because this isn't the usual system that families are accustomed to, there can be quite a bit of confusion if communication isn't thorough.
- I don't provide the MyEd files in this structure because I don't have every student in front of my camera. Someone from the school can take each student's photo with a mobile phone immediately after their class photo. It requires more work by the school administration, but it's a fairly easy option.
- There were a few students at each school who wanted to have their photos taken, but their family hadn't signed up. These were not families who contacted me after the fact.
- It created a division in the students when some were called for photos and others weren't.
- When looking at the numbers, the money being spent on pre-registration is almost the same as if the entire school had signed up as a group.