

Wednesday, January 7, 2026

January PAC Meeting Minutes

Start Time: 14:50

Attendees: Alexis F (President), Tyler O (Vice President), Melissa P (Treasurer), Kelsie M (Secretary), Ellen, Stephanie, Mary, Jose, Mark, Michelle, Mitch, Megan.

Teacher(s): Sandra M. Mernaz C.

Tyler motions to approve December meeting minutes with two amendments (spelling of Craner and Parmenter).

- Vote passed. Amendments to be made by Kelsie (Secretary).

Treasurer's Report

- See attached.

Principal's Report (See attached).

Additional Discussion:

- Kindergarten registration this week with a wait list for non-kindergarten ages.
- Principal meets with parents first to provide an overview of the school and a brief tour.
- Logging trucks in the area; no issues reported. Sandra will follow up if parents report hauling during blackout times.
- School budget provides \$5,000 earmarked for swings. This is an annual budget, and it is unclear if additional funds would be available next year if the project is not completed this year.
- Kindergarten outdoor structure approved for installation in the fall budget plan. Operations will select a site. Jaren reviewed the build and is optimistic it is a good fit for the area's snow load and wind. This will be a trial and reviewed before additional builds.

Teacher's Report (Miss Cody)

- Good start to the new year. High sickness rates in December, but attendance is now good, groups are refreshed returning from winter break.
- This month's focus is on Larch hills field trips for many divisions.
- Kindergarten focus is on birds.
- Division 2 will snowshoe in February and travel to the Riemer property to repair bird boxes.
- Division 6 (Elka's class) is settling into a morning walk routine.
- Sandra adds that an additional \$200 per division for bussing is available from the school budget. Teachers will be informed at this weeks staff meeting.
- Melissa reminds that the PAC also motioned to give \$200 to each division to support bussing and field trips. Sandra notes this covers an additional field trip for most classes.

Science on the Road Program

- Miss Cody proposed the "Science on the Road" mobile immersive experience.
- Program cost is approximately \$1,200 or \$7.50 per student for all classes. Includes a free pass to the science centre for each student.
- Discussion on funding. Lexi notes PAC focus on saving for swings.
- Options discussed: asking for donations, PAC covering the cost instead of bussing money (requires a vote), or Sandra using the newly designated \$200 per division.
- Plan: Sandra will cover the cost if all teachers agree. Mernaz will re-contact the program for details. Sandra will circle back to PAC if needed.
- Sandra noted a preference to avoid asking for cash from individual students, as school should be free, budget should be used before collecting from parents.

New Business

Spring Fling

- Mary and Carmen are meeting and in the planning stage.
- Melissa to review previous spending with them in the near future to help with food BBQ cost projection.

Winter Concert Review

- Space was tight with all students present in 2024.
- 2025 Supervision after hours was tricky for teachers.
- Some families left after their child's performance or were unhappy with the movie selection.
- Future considerations: have all students on stage, use the gym, or have two shows (e.g., 1 p.m. and 5 p.m.).
- Will be reviewed prior to next year.

Swings Project Update

- Budget for swings was provided in June 2025. No money was in the school budget at that time.
- * PAC reached out to the district; no response.
- A \$7,000 swing option was denied by the district for safety reasons, voted on prior to this information in June 2025.
- District provided a counter quote of \$22,000 for an approved swing with installation.
- Grants were looked at last year and will be looked at again.
- Discussion on whether four swings are sufficient. Sandra notes other schools have four swings. Will require structural rules for use.
- Swings may not be used by Kindergarten students during recess hours, to be reviewed.
- Classes often use the park area during class time for breaks, so many opportunities for students to get a turn.
- Steph raised a question about nature swings. Sandra noted the need to balance risky play with liability. Adult-built structures require fall protection, and balancing risk vs hazard.
- Discussion on a slack line, which was previously on school grounds. Sandra will bring it up at the staff meeting.

- Melissa (Treasurer) is confident PAC will have funds for swings in June. Projecting under cost.
- A vote on the purchase will occur closer to the spending time.
- Consider a thermometer to show fundraising progress.
- Sandra's budget finalized in December, and the \$5,000 for swings is secure, whether the build is this year or next.
- Tyler questioned why PAC is paying for district labour if playgrounds are funded by PACs. Sandra noted district funds are insufficient for these expenses and believes the district is not overcharging.
- Tyler asked about a work bee. Previous answer: work needs to be under insurance.
- Kelsie asked if the school could support swings through the budget again next year. Sandra said maybe, but cannot commit.
- Sandra will find out how far out project work is for the district. She has a meeting with the district on 01/29/2026.

- Motion to adjourn the meeting. Passed

Meeting end 3:56pm.

Next meeting February 02, 2026 @ 7pm.



Principal's Report – South Canoe

January – 2026

Follow up from previous PAC meetings...

- Found out about other school's spring events: Hillcrest Carnival is Friday May 22, Bastion Spring Event is also May 22, Carlin Country Market is Saturday May 23
- SLT has approved the installation proposed in September for our kindergarten area (see image for details). We have our annual facility tour this month so I will ask about more specifics at that time so we can get planning if this is "go". I would suspect this would be a spring project for SCA.



Upcoming...

- OLP Information and New Parent Info Session is coming up January 13th at 7pm in the Library...please share this with any families you know might be wanting to join us at SCA next year. Then Kindergarten and regular registration is the next day (Jan. 14th). Knowing our registration

numbers really helps us with making divisions and then staffing our school.

- Thanks to Elke, Ceren and Ethan for volunteering to help coach basketball at SCA this season...lots of interest from our students at the initial meeting on Tuesday. Should be a good season!
- Trips to Larch Hills began today. Such a fun part of our school's program. We were able to top up division budgets by \$200 each from general school budget to provide more funding for bus transportation for skiing. Pirate Loppet is January 30th and interested participants will be invited to meeting soon. Info will be sent out to families in near future.
- Term 2 is a short but academically important term. We see lots of growth in students in this next 6-8 week chunk of time. Families can help by ensuring kids get plenty of sleep and arrive at school prepared for the weather.
- 2026 Student Learning Survey will be sent out soon to families, staff, and done by our grade 4 and grade 7 students. These help guide our work as it provides information about how our work is meeting the needs of kids and families.
- Concerns about parent volunteerism and how to increase engagement from parent community. Sandra is wondering if more can be done to encourage parents to pitch in when needed (Bizarre Bazaar, taking staging down, Hot Lunch days...etc).
- I know that swings are on the agenda, so I've included the quote provided to me by District Operations (below). Our school budget has \$5000 earmarked to help with this cost.

South Canoe Swing Set Estimate			
Swing Set	SSI	\$	7,048.00
Site Prep	Pukas Excavating	\$	2,000.00
Border	Treated 6x6	\$	4,233.00
Landscape Fabric		\$	600.00
Build Border	District Staff	\$	3,200.00
Fall Protection	Engineered Wood Chips	\$	5,100.00
	Total:	\$	22,181.00

This is the SSI quote and an image of the swings suggested:

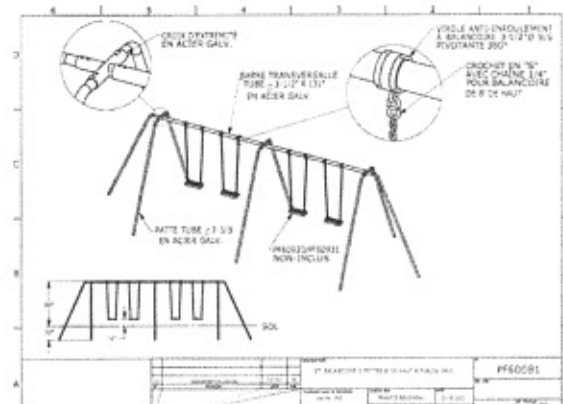
QUOTATION

DATE: April 16, 2025
PROJECT: Sullivan School - Swing Set
ATTN: Jon Sagh - Facilities, School District 83

SCOPE OF WORK:

SUPPLY ONLY: Park Swing Set (4 seats) made from galvanized steel. FOB Kelowna, BC.

Price: \$6,150.00 plus GST & PST



South Canoe Elementary Treasurer's Report

January 7th 2026

Fundraiser Revenue Recap

Gear Swap \$26.70

Mabels Labels \$54.66

Fountain Tire \$600.00

School Swag Sale \$99.00

Demille's Food Boxes \$170.00

Bizarre Bazaar \$493.25

Basket Raffle - Net Profit was \$3,226.70

-Ticket sales income was \$3,319.05. Printing tickets and License expense was \$92.35.

Purdy's Sales - \$2,340.17 coming

Notes

Teacher supports were paid out in December \$200 per division for \$1,400.00 total

Reliable Septic invoice of \$302.40 needs to be paid

Current Bank Balances

General - \$7,716.00

Gaming - \$12,058.24